

DEPARTMENT OF THE ARMY  
Headquarters and Headquarters Detachment  
417th Base Support Battalion  
Unit # 26124  
APO AE 09031

AETV-WG-WC

12 December 2003

MEMORANDUM FOR RECORD

SUBJECT: Policy Letter 3, Equal Opportunity

1. I will fully support equal opportunity and I challenge you as members of this detachment to do the same. Equal opportunity is an essential part of the freedoms America was built upon. Any practice that denies an individual an equal opportunity because of race, color, religion, national origin, or gender undermines unit cohesion and is contrary to the Constitution of the United States that we swore to defend and Army Regulation 600-20. **We will** provide equal treatment for all military and civilian personnel without regard to race, color, religion, national origin, sex, or age.
2. The Equal Opportunity (EO) and Equal Employment Opportunity (EEO) program is designed to ensure each of us has the chance to fully develop our potential. It also serves as a tool to prevent and resolve discrimination problems.
3. We will not successfully work as a team if we refuse to respect each and every member of the team. Discrimination tears at the very fabric of an organization and it will not be tolerated at any time in this detachment! Any incident no matter how small should be reported to the chain of command. However, complaints should only go outside of the chain of command when they are directed against the chain of command.
4. Again, I fully support the EO and EEO program, and will continually strive to ensure no individual in this command is subject to discrimination. I hold everyone in this detachment to report any eradicate biases, prejudices, or unfair treatment.

  
KENNETH C. WILSON  
CPT, AV  
Commanding